**NeighborHUB Scoring Rubric *(Small Business)*** *Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*\*Comment section on page 2*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Category** | **5 Outstanding** | **4 Very Good** | **3 Satisfactory** | **2 Needs Improvement** | **1 Poor** | **Score** |
| **Business & Project Description**Is there a clear and concise description of the business? Is there a clear and compelling description of the use of funds and justification of need? Are their goals aligned with enhancing not only the business, but creating a more connected, vibrant community? |   |   |   |   |   |  |
| **Space Activation** Was there a specific space or location identified for this project (even if it is mobile)? Will the activities and/or programs proposed transform, renovate, activate, or otherwise enhance the space and benefit residents? |   |   |   |   |   |  |
| **Community Impact**Does the project enhance the community in some meaningful way? (I.e., provide jobs, services, create space for public use, add to beautification of commercial corridor, etc.) |  |   |   |   |   |  |
| **Timeframe & Outcomes**Can the project be completed within 12-month timeframe? Are additional sources of funding not needed or have they already been secured ahead of time? Are potential risks addressed and mitigated? Are the stated outcomes for the project measurable?  |   |   |   |   |   |  |
| **Budget**Is the budget is complete and contains all required information? Is the budget cost effective and linked directly to activities and outcomes? |   |   |   |   |   |  |
| **Bonus Points**Is the proposal particularly unique? Would this grant be particularly impactful to the business or community? Is the business minority or woman owned?  |   |   |   |   |   |  |
| **TOTAL** *Out of 30* |   |   |   |   |   |  |

**Reviewer Comments**

*Reviewer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*What’s good about this project? Does it fit the NeighborHUB concept?*

1.
2.

*Do you have any major concerns or areas of improvement?*

1.
2.